

CHARLESTON SANITARY BOARD
NOVEMBER 9, 2021 BOARD MEETING – 10:30 A.M.
VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Mike Johnson, P.E. and Jack Rossi, CPA, Treasurer.

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Tim Haapala, Operations Manager; Crystal Sanders, Finance Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

- I. Approval of the October 14, 2021 Minutes (to be e-mailed by 11-8).
- II. Public Speakers.
- III. Old Business.
 - A. Woodward Drive Sewer Replacement Project.
- IV. New Business.
 - A. Unaudited Financial Reports and Check Registers for the period ended October 31, 2021 (to be e-mailed by 11-8).
 - B. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to waive the \$450.00 Grease Trap Fee for FYE 2022 due to the ongoing pandemic. The Grease Trap Fee, as approved in the tariff, will still be in effect for future years.
 - C. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Amendment No. 2 to Task Order No. 3, in the amount of \$188,000.00, under the July 17, 2017, Agreement for Engineering Services with Burgess and Niple, Inc. for unanticipated professional services associated with the Design, Bidding or Negotiating, Construction and Post Construction phases for the

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Woodward Branch Sanitary Sewer Improvements Project,
Contracts 18-3A and 18-3B, Phase I and II.

- V. Other.
- VI. Executive Session Matters.
- VII. Personnel matters.
- VIII. Legal matters.
 - 1. CSB v. Colonial, et al.
 - 2. Russell Williams vs. CSB
 - 3. Other
- IX. Next Scheduled Meeting: December 9, 2021
- X. Adjourn.

November 2, 2021– Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.